


NAME OF DEALERSHIP OR LEASING COMPANY		CONTACT PERSON	
TYPE OF BUSINESS <input type="checkbox"/> DEALER <input type="checkbox"/> LEASING CO.	DEALER/LEASING LICENSE NO.	TELEPHONE NUMBER	DATE SUBMITTED

DEALER OR LEASING COMPANY TRANSMITTAL SHEET TO DMV - G-138 REV. 7-2001

INSTRUCTIONS:

1. Use a separate transmittal sheet for 60 DAY CERTIFICATES, DEALER 60 DAY TRANSFERS, LEASE CO 60 DAY TRANSFERS, and NEW PLATE ISSUES (Motorcycle and Bulk only).
2. List all registrations submitted with this transmittal.
3. Complete Sections A and B of this form. Forward all three copies of this form to DMV with a self-addressed stamped envelope.
4. Multiply the number of transactions submitted on this sheet by \$10.00 and submit separate check payable to "DMV" for that amount.

STATE OF CONNECTICUT
DEPARTMENT OF MOTOR VEHICLES
60 STATE STREET
WETHERSFIELD CT 06161
On The Web at <http://dmvct.org>



DMV VALIDATION ABOVE

SECTION A - REGISTRANT INFORMATION						
Check the type of transaction submitted		<input type="checkbox"/> 60 Day Certificate <input type="checkbox"/> Dealer 60 Day Transfers <input type="checkbox"/> Lease Co. 20 Day Transfers <input type="checkbox"/> New Plate Issues (Motorcycle and Bulk Only)				
DATE REGISTRATION ISSUED	CERTIFICATE NUMBER <i>(If Transfer or 60 Day Certificate)</i>	REGISTRATION		NAME OF REGISTRANT <i>(Last, First, Middle Initial)</i>	FEES COLLECTED	DMV USE ONLY
		CC	NUMBER			REASON(S) TRANSACTIONS CANNOT BE COMPLETED
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

SECTION B - DEALER CHECKLIST - Please review all transactions submitted with this transmittal. Review the paperwork submitted to DMV and check the appropriate box below. If a box is NOT checked below, review your paperwork again and correct the problem before submission to the DMV.

<p>DOCUMENTATION</p> <p><input type="checkbox"/> K-160A is completed (all boxes are completed)</p> <p><input type="checkbox"/> Sections 1-9 are completed on the H-13 application</p> <p><input type="checkbox"/> All ownership documents are being submitted and are completed <i>(must show complete chain of ownership on all transactions)</i></p> <p><input type="checkbox"/> All federal odometer statements enclosed and signed by buyer and seller</p> <p><input type="checkbox"/> Valid Connecticut Insurance Card indicating registrant name(s): NEW ISSUES ONLY <i>(information is required on transfers)</i></p> <p><input type="checkbox"/> All signatures are present on H-13, Odometer Statements, and ownership documents.</p> <p><input type="checkbox"/> The DMV Section of the H-13 is completed <i>(i.e., fees, expiration dates)</i></p> <p><input type="checkbox"/> Mailing labels are attached <i>(New Issues only)</i></p> <p><input type="checkbox"/> A self-addressed stamped envelope is enclosed <i>(optional)</i></p>	<p>FOR 10 YEAR OLD AND OUT OF STATE VEHICLES ONLY</p> <p><input type="checkbox"/> Administrative fee (\$10) submitted</p> <p><input type="checkbox"/> Valid VIN Verification</p> <p><input type="checkbox"/> Valid emissions report enclosed</p> <p>FEES</p> <p><input type="checkbox"/> A separate check is being submitted for each transaction for all applicable registration fees</p> <p><input type="checkbox"/> One check is being submitted for Total K-160A certificates recorded on this transmittal sheet. <i>(\$10.00 x Number of Certificates Issued)</i></p>
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DMV USE ONLY					
DATE RECEIVED	COUNT	DATE COMPLETED	COUNT	EXAMINER	CASHIER

DISTRIBUTION: White - DMV Processing Unit Canary - DMV Fiscal Pink - Dealer